

Guidance on Positive Behaviour Management

The ethos of encouragement is central to the promotion of positive behaviour in the College and all staff have a collective responsibility to contribute to positive behaviour management.

Pupils are valued as individuals and their achievements are recognised.

The following are rewards used in the College:

- Verbal praise from staff;
- Positive comments from staff in the homework diary;
- Positive marking of a pupil's work and written praise;
- Displays of pupils' work in the classroom, in the Department and in the wider school;
- The award of a Positive Behaviour Certificate;
- Recognition of achievements in assembly, on College reports and in school publications and website;
- The award of an academic progress certificate by Head of Section;
- Positive Behaviour Report;
- Prizes presented on Junior and Senior Prize Days;
- Selection as Prefects;
- The award of colours, honours and special awards for non-academic achievement.

The vast majority of pupils in Methody behave positively. Pupils who do not behave appropriately may have privileges withdrawn or sanctions applied. Guidance for teachers as to which type of sanction is appropriate for different misdemeanours is based on a hierarchy of misconduct. However, the specific context of the inappropriate behaviour has to be taken into account and professional judgement is required accordingly.

<u>Level 1- may include the following:</u>	<u>Intervention</u>
<ul style="list-style-type: none"> ○ Not staying in seat ○ Pushing in class ○ Interrupting ○ Chatting ○ Turning round ○ Failure to bring books/equipment/homework once ○ Eating or drinking anything apart from water 	<ul style="list-style-type: none"> ○ A reminder of rules ○ Non-verbal signals ○ A verbal warning ○ A note made in homework diary

<u>Level 2 – may include the following:</u>	<u>Intervention</u>
<ul style="list-style-type: none"> ○ Persistent Level 1 behaviour ○ Inappropriate remarks ○ Answering back ○ Inconsiderate behaviour to other pupils ○ Failure to meet homework/assignment deadlines 	<ul style="list-style-type: none"> ○ A note made in homework diary ○ Moving seat ○ Second warning ○ Related sanction, e.g. imposition, cleaning up mess, loss of privilege ○ Supervised short detention ○ Repeating work which has been

<ul style="list-style-type: none"> ○ Failure to use homework diary properly ○ Lack of application to classwork ○ Littering ○ Chewing gum 	<ul style="list-style-type: none"> ○ poorly presented ○ 30 minute Friday Detention
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<u>Level 3 – may include the following:</u>	<u>Intervention</u>
<ul style="list-style-type: none"> ○ Persistent, or serious, Level 2 behaviour ○ Absence from Assembly ○ Disobeying an instruction from a member of staff ○ Unacceptable uniform or appearance e.g. hair, jewellery, make-up etc ○ Poor punctuality to Tutor Group Assembly or class ○ Failure to register attendance ○ Use of mobile phone, iPods, MP3s and other electronic devices at inappropriate times 	<ul style="list-style-type: none"> ○ Written apology ○ Loss of privilege e.g. use of certain facilities ○ 60 minute Friday Detention ○ Interview with Head of Department/Deputy Head of Form/Head of Form ○ Subject/Form Report ○ Make-up to be removed in cloakrooms; facial hair, nail varnish etc to be removed at the Sanatorium ○ Confiscation of jewellery, phones, iPods etc, which can be collected at the end of the school day ○ Community Service ○ Removal to another teacher's classroom

<u>Level 4 – may include the following:</u>	<u>Intervention</u>
<ul style="list-style-type: none"> ○ Persistent, or serious, Level 3 behaviour ○ Absence from class without permission ○ Aggressive or bullying behaviour ○ Cheating in tests or examinations ○ Forging excuse notes ○ Wilfully disobeying instructions from a member of staff ○ Insolence to staff ○ Leaving school without permission at lunch time (Forms 1 – 5) or during school day ○ Possession of a dangerous item ○ Smoking or possession of cigarettes, matches and/or lighters ○ Graffiti ○ Passing offensive messages in school e.g. by written notes or electronic means 	<p>Any, or several, of the sanctions listed for Levels 1, 2 and 3 misconduct may be used but, in addition, the following could be applied, singly or in combination -</p> <ul style="list-style-type: none"> ○ Community Service in the school ○ Appropriate compensation for damage ○ Parents invited to school to collect confiscated property ○ Parents invited to school for interview ○ Saturday Morning Detention ○ Interview with Head of Section ○ Interview with Vice-Principal ○ Interview with Principal ○ Principal's Detention

<ul style="list-style-type: none"> ○ Possession of offensive material ○ Failure to follow Acceptable Use of ICT Policy ○ Swearing ○ Unacceptable behaviour when travelling to or from school or when in school uniform ○ Water bombing 	
<p><u>Level 5 – may include the following:</u></p>	<p><u>Intervention</u></p>
<ul style="list-style-type: none"> ○ Persistent, or serious, Level 4 behaviour ○ Possession of drugs, including alcohol and so-called ‘legal highs’ ○ Serious physical assault ○ Theft ○ Use of a dangerous item ○ Wilfully setting off a fire alarm or making hoax emergency calls ○ Vandalism ○ Dangerous or reckless behaviour ○ Abusive language ○ Cheating in an external examination/assessment 	<p>In addition to any, or several, of the sanctions listed above, the following can apply -</p> <ul style="list-style-type: none"> ○ Suspension ○ Expulsion <p>Please note that in extreme cases, depending on the nature of the offence, it may be necessary to involve the P.S.N.I. and/or other external agencies.</p>